

Ally Beil

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EXPERIENCE

Metropolitan Entertainment & Convention Authority **Omaha NE** **Box Office Coordinator**

September 2018 - Present

Prepare daily deposits, build and supervise shows in Ticketmaster for the CHI Health Convention Center, process ADA and group ticket orders, provide support to ticket sellers

Trollwood Performing Arts **Moorhead MN** **Box Office Manager**

May 2017 - August 2018

Led a team of box office agents in ticket and merchandise sales for a large outdoor venue, managed audience registration in FileMaker Pro, coordinated group ticket sales, ran daily deposit and ticket sales reports, supervised cash flow in all departments, assisted in the hiring process, processed purchase orders and new hire paperwork, aided the registrar team in student registration processing

Scheels Arena **Fargo ND** **Box Office Intern**

September 2017 - May 2018

Managed premium seat and suite sales, managed Fargo Force CRM and customer relationships, sold single game, group, birthday packages, and season tickets, managed game day ticket staff, handled database management, worked directly with the VP of Ticket Operations

EDUCATION

Minnesota State University Moorhead **Moorhead MN** **B.A. Theater Arts**

August 2012 - May 2016

SKILLS

Ticketmaster
(Host/One/Archtics)

Wintix

Ovationtix

eTix

ArtsPeople

SeatAdvisor

Paciolan

SRO4

AudienceView

FileMaker Pro

School Pay

Microsoft Project

Adobe InDesign

Microsoft Office Suite

OTHER EXPERIENCE

House Manager -
The Stage at Island Park

Box Office Manager -
West Fargo High School

Box Office Agent -
NDSU Athletics

Assistant Manager -
MSUM Ticket Office

*Additional details can be found at
[linkedin.com/in/ally-beil](https://www.linkedin.com/in/ally-beil)